

**STATE OF NORTH DAKOTA
DEPARTMENT OF HUMAN SERVICES
CHILDREN AND FAMILY SERVICES DIVISION
600 EAST BOULEVARD AVENUE, DEPT. 325
BISMARCK, ND 58505-0250**

SOLICITATION AMENDMENT 1

April 15, 2015

RESPONSES TO QUESTIONS AND REQUESTS FOR CLARIFICATIONS

You are invited to participate in the following State Procurement Opportunity.

Solicitation Number: 325-15-455-010

Type: Request For Proposal

Title: Intensive In-Home Family Services

Issuing Agency: Human Services, Department of – Children and Family Services Division

Issued: April 6, 2015

Deadline for Questions: April 13, 2015 at 4:00 PM CT

Closes: April 28, 2015 at 4:00 PM CT

Procurement Officer: Tracy L. Miller

Telephone: 701-328-1725

TTY: 711

Fax: 701-328-3538

Email: tramiller@nd.gov

Short Description: To procure proposals for a vendor to provide Intensive In-Home Family Services.

Instructions: Click the link below to view this solicitation. Contact the Procurement Officer if you have any questions or are unable to obtain the documents from the website.

<https://apps.nd.gov/csd/spo/services/bidder/displaySolicitation.htm?solNo=325-15-455-010>

If the above link does not work:

- Go to www.nd.gov/spo

- From the left menu, click Bids and Contracts - click Current Solicitations

- Recent Solicitations are listed by close date.

Questions and Answers:

1: Is LMFT an acceptable degree and license for Intensive In-Home Family therapists?

A: Yes, the RFP will be amended to add Licensed Marriage and Family Therapists (LMFT) and Licensed Associate Marriage and Family Therapists (LAMFT) to Section 4.05 Experience and Qualifications.

2: Should our Appendixes be included in the electronic version of the proposal? (Our Appendixes will include sample forms, a sample case file, sample evaluation instruments, staff resumes, etc.)

A: Yes, please include Appendixes in the electronic version of the proposal.

3: Do you want four copies of the Appendixes included with the technical proposal?

A: Yes, please include a copy of the Appendixes with each technical proposal.

4: Do you want us to include a more detailed budget in the Appendixes?

A: No, a more detailed budget does not need to be included in the Appendixes.

5: Can we include Year One and Year Two rates on the Cost Proposal?

A: Yes, Attachment B has been amended to reflect Year One and Year Two rates, and attached to this document. Offerors are instructed to use Attachment B (Amended) when submitting their proposals.

ATTACHMENT B (AMENDED)

COST PROPOSAL

RFP Title: Intensive In-Home Family Services

Solicitation Number: 325-15-455-010

Total Amount for 15-Minute Unit Rate (Year One Rate)	\$
Total Amount for 15-Minute Unit Rate (Year Two Rate)	\$

SOLICITATION AMENDMENT

ACKNOWLEDGEMENT

SOLICITATION NUMBER AND TITLE: 325-15-455-010, Intensive In-Home Family Services AMENDMENT NUMBER: 1

By my signature below, I hereby acknowledge receipt of and compliance with this amendment to the above referenced solicitation.

<i>NAME OF BIDDER OR OFFEROR</i>

<i>MAILING ADDRESS</i>

<i>PRINTED NAME</i>

<i>SIGNATURE</i>

<i>TITLE</i>

<i>DATE</i>
